



Know how. Know **now**.

Livestock Quality Assurance Moodle Course

The Livestock QA Team is proud to introduce a new online version available to 4-H and FFA youth to complete their Livestock Quality Assurance Requirement. Livestock Quality Assurance is a self-directed course designed for youth ages 8-18. Participants will learn about good production practices and producing quality food products from taking this course.

The course has been divided into three levels, **Junior (4-H Youth Ages 8-10), Intermediate (4-H Youth Ages 11-14), and Senior (4-H Youth Ages 15-18)**. Each year youth will be required to complete three modules within their age level. Youth are eligible to work ahead so that they will be done with Quality Assurance requirements until they reach the next age level.

Requirements:

Internet access

Email address (Each 4-Her will need their own unique email address to register. See FAQ section for unique email suggestions.)

QA Certification must be completed by June 15th in order to exhibit livestock, rabbits or poultry at the County Fair, State Fair or Ak-Sar-Ben. Late certification will make you ineligible for competition. Several youth completed more than 3 modules last year, check with our office to find out if you have met your 2016 requirement if you are unsure. Don't just assume we have your certificates. WE NEED YOUR 3 PRINTED CERTIFICATES IN OUR OFFICE AS PROOF OF COMPLETION.

If you have used the online Livestock Quality Assurance Course Before, DO NOT CREATE A NEW ACCOUNT. Use the username and password you created before. If you do not know the username and password, please use the forgot password/username link.

\$5 registration fee per member (payable online).

How to Register:

1. Open your web browser to <http://campus.extension.org>
2. Click "Create New Account" (See Figure 1).
3. Complete the online form and click the "Create My New Account" button at the bottom of the page.
4. Check your email account for a confirmation email from **eXtension Campus Help Desk**.
 - a. If you do not see a confirmation email within 2 hours check your junk/spam folders first, then email campushelp@extension.org with your username and email address, and ask for a manual confirmation.
5. Open the email and click on the confirmation link provided to confirm your account.
6. A web page will open indicating that "Your registration has been confirmed".
7. In the upper right hand corner, you will need to search for the "Livestock Quality Assurance" course (See Figure 2).
8. Click "Enroll Me"
9. Scroll Down to "Course Payment".
10. Click "Course Payment Link" to pay your annual enrollment fee through UNL Marketplace.
11. Follow the onscreen directions for the course payment through UNL Marketplace.
12. Within the Livestock Quality Assurance course click "Code Redemption Link" and enter the redemption code provided to you in the confirmation email from UNL Marketplace.
13. You now are fully registered for the course and can complete your course requirements.

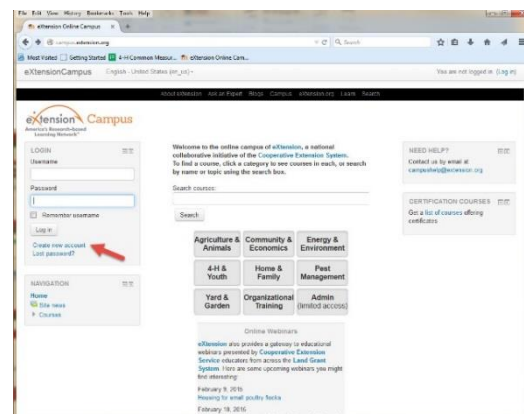


Figure 1: Create new account





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I'm Registered, how do I find the Livestock Quality Assurance Course again after today?

1. Open a web browser and go to <http://campus.extension.org>
2. Login in the upper left hand corner with your login and password.
3. Within the "Navigation" block, you can click "My courses" to find all eXtension courses for which you are registered.
4. If you are registered for other classes as well, click the "Livestock Quality Assurance" link located under "My Courses" at the bottom of the page.
5. There is an annual fee for participating in Livestock Quality Assurance. Therefore, you will need to go to the "Course Payment" area of the class, and complete the online instructions to pay the enrollment fee.

I'm Registered, and know how to login, but where can I find which modules I've already completed?

1. Open a web browser and go to <http://campus.extension.org>
2. Login with your username and password
3. On the navigation bar, click "Grades". A complete listing of all of your grades will be available so you can see which modules you have previously completed.

If you have questions:

Enrolling at eXtension

campushelp@extension.org

UNL Marketplace (Payment)

Contact marketplace@unl.edu

Or Michael Riese at mriese3@unl.edu

Course Information

LQA Help Desk

1-855-308-8037 or lqa@unl.edu

Available Monday – Friday, 8 a.m. to 4:30 p.m.

Karna Dam

402-624-8006 or kdam2@unl.edu

Deb Weitzenkamp

402-873-3166 or deb.weitzenkamp@unl.edu



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FAQ:

Q – Will youth be able to use the same Quality Assurance login and password throughout their 4-H career?

A – Yes. It is also important for youth to retain this information, as county staff will not be able to retrieve this information for them. If you have lost your password, click the “Lost password?” within the “Login” block.

Q – I went through the materials for one of the modules listed within my age level, now what?

A – The quiz associated with these materials will be listed directly under the module title. Complete the quiz.

Q – What do I need to do to get credit for each module?

A – You will need to pass the associated quiz with a score of 80% or higher.

Q – I didn’t pass my quiz, now what?

A – You can decide whether you want to return to the materials and review them again prior to attempting the quiz again, or select to try a different module instead.

Q – How do I receive credit for the modules I have passed?

A – Once you have passed a module quiz with an 80% or higher, you will be able to open the certificate associated with that module. Please print (or email) this certificate and present it to your local county extension office by June 15th (check this date at your local office) of the year you would like to receive credit.

Q – I’m completing the course at a computer that doesn’t have a printer, what do I do?

A – You will always have the option of emailing your certificate, however, you may also open the Livestock Quality Assurance Moodle course at another computer, print the certificate, and take the certificate to your county extension office. However, if neither of these options are available to you, your county will receive a spreadsheet of all youth completing the Livestock Quality Assurance modules.

Q – How many modules must I complete this year?

A – You will need to complete at least three unique modules at your age level each year to officially complete your Quality Assurance requirement. Feel free to work ahead and turn in your completion certificates early!

Q – Who has to take 4-H Quality Assurance?

A – All youth showing in a livestock meat project must complete Livestock Quality Assurance (Beef, Sheep, Swine, Rabbit, Poultry, and Meat Goat) or a dairy project (Dairy Goats or Dairy Cattle).

Q – Who can I contact if I have questions about Livestock Quality Assurance?

A – You may contact Karna Dam at kdam2@unl.edu or Deb Weitzenkamp at deb.weitzenkamp@unl.edu

Q – I don’t have an email account.

A – You may register for a free email account from any of the following providers:

- Gmail <http://mail.google.com>
- Hotmail <http://www.hotmail.com>
- iCloud <http://www.icloud.com> (Apple/Mac users)

Q – I have multiple children and I don’t want to sign them up for an email account.

A – Many email accounts allow aliases. For instance, if you have a Hotmail account myaccount@hotmail.com and you have three children, you can list one child as myaccount+1@hotmail.com another as myaccount+2@hotmail.com or with their actual names myaccount+lisa@hotmail.com. All four email addresses will confirm through the one primary account, in this case myaccount@hotmail.com.