



## USDA Forest Service Resource Assistant Program

**Position.** Climate Change Communications Fellow

**Duration.** 8 Month Fellowship: Starting February 2023 - September 2023 (dates are dependent upon the start date)

**Location.** USDA Northwest Climate Hub, Olympia, WA (remote work is an option)

**Reports To.** The Climate Change Communications Fellow will report to the Director of the Northwest Climate Hub.

### Job Overview

The fellow selected will help translate science and develop Northwest Climate Hub communication materials, such as newsletters, briefing papers, web content, infographics, presentations, and webinars. The fellow will report to the director of Northwest Climate Hub and will be mentored by a vibrant and dedicated team of Hub staff. This fellowship offers a unique opportunity to build skills in science delivery, public relations, communications, partner engagement and outreach. The participant will gain experience in collaborating with Forest Service deputy areas in developing communication content, strengthening partnership engagement through sharing project information, news, and updates, and synthesizing scientific publications for natural resources managers, forest landowners, and policy makers.

### Responsibilities and Duties

The participant will gain experience by:

- Drafting communication materials for the Northwest Climate Hub, including website content, fact sheets, infographics, and newsletters, with guidance from Hub staff.
- Assisting in facilitating and organizing webinars.
- Evaluating outreach effectiveness by analyzing web metrics to enhance our communication strategy.
- Synthesizing existing research and developing region-specific content and products to help natural resource managers and landowners respond and adapt to environmental threats.

The Fellow will have the opportunity to interact with scientists in Forest Service research stations, and managers in the National Forest System and other land management agencies and entities. There will be opportunities for professional development, including travel.



## **Qualifications**

The qualified candidate should have received a bachelor's degree in communications or natural resources. A master's degree in a relevant field is preferred. Additional preferred qualifications for the fellow include:

- Demonstrated success in science communication across multiple disciplines and for diverse audiences
- Ability to edit written products to improve readability, comprehension, and clarity for non-scientific / non-technical audiences
- Expertise in design and development of outreach materials (briefing papers, presentation, or publishing software).
- Creativity and the ability to generate new ideas and methods to help accomplish program goals
- Experience with graphic design and social media
- Experience in rangelands, forestry, or natural resources or collaborating with ranchers, natural resource managers, Native Alaskans, Tribal Nations, Indigenous peoples, forest landowners, state agencies or other relevant groups
- Advanced computer skills, especially in Microsoft Office applications

## **Minimum Requirements**

- Completion of 2 years at an accredited university, an Associate's degree, or higher
- US citizenship or permanent residency. RAs must undergo a government background check if selected.
- Participation in US Forest Service Orientation Training scheduled for February 2023